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# Representative Player Policy

## POLICY – Representative Player Policy

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## 1. Purpose and Background

# Representative Player Policy

1.1. Southport Carrara Netball Association, also known as “SCNA” or “the Association”, recognises that representative netball can be a positive experience for all involved. Players learn teamwork, build self-confidence through development of skills, learn about responsibility and independence, make lifelong friendships, and learn about the effort it takes to be successful.

1.2. The Association enters a number of teams in competitions conducted by Netball Queensland (“NQ”). The Association may choose to enter teams in the following NQ competitions:

- a. Queensland Premier League
- b. State Age Championships (12 years – 15 years)
- c. Queensland Cup (16s, 18s, Opens, Men’s, Mixed, Masters (35+))

1.3. Representative netball requires individual performance in a team environment. Therefore the competitions are never about one player in particular, or the club they play for.

1.4. To facilitate a successful environment for the SCNA representative netball program, the Representative Player Policy has been developed.

1.5. This policy applies to all players who wish to nominate to trial for a position to play in a Southport Carrara Netball Association (SCNA) Team. “Player” covers all who nominate for team selection.

1.6. Any player who has qualified for finals (played three (3) or more games) with their SCNA Club Team, or who is expected to qualify for finals in the year of the relevant Representative Competition, is eligible to Trial.

## 2. SCNA Representative Team Selection Policy

2.1. All players must agree to be available for team selection

2.2. All players must agree to undertake the roles and responsibilities of the player position accepted, and abide by all the rules outlined.

2.3. In order to be considered for SCNA selection, you must

- a. Submit the Association Representative Trials Form by the required date; and
- b. Read, and agree to adhere to the Representative Player Policy.

2.4. If selected to represent SCNA, you are required to submit the following by the due date:

- a. Acceptance of position form;
- b. A \$100 non-refundable deposit;
- c. Agreement to pay SCNA Rep Team Invoice by the due dates;
- d. Medical Form;
- e. Uniform Order Form (if new to the Association);
- f. Certificate of Achievement – Section 1 Umpire Exam; and
- g. Any other required forms specified by the Team Manager.

2.5. In addition to the above, Parents and Legal Guardians are expected to have read and agreed to the Memorandum of Understanding (MOU) if their child is selected.

### 3. Trial Policy

3.1. The trials and selection process shall be finalised at a date determined by the SCNA Executive which takes into account all relevant factors.

3.2. In cases where the number of players trialing is less than the player numbers required, trials may not be required.

3.3. Applicants will be responsible for submitting completed official nomination forms. Trial Forms are found on the SCNA website under “Rep Netball” and on Facebook post. Forms must be submitted by the due date advertised with the nomination fee as set by the SCNA Executive.

3.4. Late nominations may be accepted at the discretion of the SCNA Executive. The decision to accept the late nomination will be discussed on a case-by-case basis by the SCNA Executive. Nominees will be notified if the late nomination form has been accepted via email. Late nominations will require:

- a. A letter of explanation regarding reasons for the late submission; and
- b. A fee of \$20.00 plus a late fee of \$10.00

3.5. Players unable to make trial dates (“Absent from Trials”) are required to identify why on the Trial Form and include a covering letter with reasons why.

a. If a player is absent from trials, the following will be used to identify players for phase 1 squad:

- Development Program and TID Program;
- Resume provided by club or previous association
- Performance in previous years carnivals.

3.6. Players are required to attend trials on the nominated day. Absence from trials may affect a player's eligibility for selection in a team. If selected, players are expected to make themselves available to attend training sessions (including the camp), warm-up carnivals, meetings, and games as required of the role. In addition, for State Age, Challenge, and Country Carnival

a. Players and parents are required to attend a meeting prior to commencement of trainings.

b. Players and parents are required to attend a meeting on the designated date approximately one to two weeks prior to the appropriate State representative carnival.

3.7. each player is expected to bring the following to trials:

- a. A white shirt and black exercise shorts/tights;
- b. If worn, protective equipment such as ankle/knee guards/taping;
- c. Appropriate footwear Netball or cross-trainer shoes;
- d. Sweat towel;
- e. Water bottles filled before trials and
- f. Recovery snack

#### 4. Uniform Policy

4.1. During all carnivals and competitions, all SCNA players are required to wear:

- a. SCNA uniform - SCNA dress and bike pants;
- b. SCNA socks;
- c. SCNA polo shirt;

4.2. Uniform items can be purchased by using the Uniform Order form, a uniform evening will be arranged for players and parents to attend to fit uniforms.

4.3. Additional uniform items can be purchased.

4.4. Players are expected to wear the SCNA Association uniform correctly,

neatly, and proudly when attending any event as a SCNA representative.

4.5. Only SCNA uniforms can be worn during training and competing for SCNA.

4.6. SCNA Representative uniforms can only be worn when representing SCNA.

4.7. At any presentation that SCNA are in attendance of SCNA dress, polo shirt and shoes are to be worn only

4.8. Hair ribbons are acceptable; face paint or zinc is not an acceptable part of the uniform.

4.9. Hair is expected to be up and out of the player's face. Very long hair will be expected to be tied up appropriately.

## 5. Injuries and Insurance Policy

5.1. Players are required to report to their Coach or Manager any injury or sickness that may restrict their ability to train or compete.

5.2. In the event of a player sustaining an injury or showing signs of an illness which is of concern to the Coach, Manager, or SCNA, the player must

- a. Provide a written clearance from a registered medical practitioner relevant to the sustained injury or illness prior to engaging in any further activity;
- b. Encouraged to provide their Coach and Manager with an Injury Rehabilitation Plan to assist with injury rehabilitation;
- c. May also be requested to not participate in school/club trainings and games;
- d. The player upon clearance is to complete a club game before returning to representative level netball;

5.3. If a player is required to withdraw from a team due to injury, SCNA will refund all costs that have not been spent. SCNA will not refund costs already spent on behalf of the player (e.g., warm-up carnivals, costs associated with change of travel bookings due to withdrawal). Fees refunded will be at the discretion of the SCNA Executive.

5.4. Players are required to be a member of Netball Queensland for insurance purposes. Insurance is through registration with your club. Insurance details can be accessed on the Netball Queensland website:  
<http://qld.netball.com.au/insurance/>.

5.5. Within reason, if a player is injured or ill they are expected to attend all

training and games sessions even if unable to take part.

## 6. Representative Training Participation

6.1. Players will receive details about training times from their Team Coach/Manager. Players are expected to be ready to warm-up (shoes and guards on) at the designated start time, and available for warm-downs following training. Within reason, players are still expected to attend training sessions even if unable to take part due to injury or illness. Please notify the team's Manager in adequate time if you will be late, needs to leave early, or unable to attend. Each player is expected to bring the following to each training session:

- a. Appropriate exercise clothing, including SCNA uniform training shirt and black exercise shorts/leggings;
- b. If worn, protective equipment such as ankle/knee guards/taping;
- c. Appropriate footwear such as Netball or cross-trainer shoes;
- d. Sweat towel;
- e. Water bottles filled before training (2 sports bottles recommended);
- f. Recovery snack (e.g., fruit, muesli bars, chocolate milk), and
- g. A positive attitude, willingness to learn and work hard, and be respectful and supportive of their team members.

6.2. Any players who miss more than three (3) training sessions will be reported to the executive who may request to meet with the player and parent/s with regards to their representative and team commitment, or if it would be more beneficial for the player to take time off to allow for full recuperation of an injury

## 7. Competitions and Championships

7.1. Players will receive details about competitions and championship dates and times from their Team Manager. Players are expected to be ready to warm-up (shoes and guards on) at the designated start time, and be available for warm-downs following games. Within reason, players are still expected to attend all games even if unable to take part due to injury or illness. Please notify the team's Manager in adequate time if you will be late or unable to attend. Each player is expected to bring the following to each game:

- a. Correct SCNA uniform

- b. If worn, protective equipment such as ankle/knee guards/taping;
- c. Appropriate footwear Netball or cross-trainer shoes;
- d. Sweat towel;
- e. Water bottles filled before training (2 sports bottles recommended);
- f. Recovery snack (e.g., fruit, muesli bars, chocolate milk); and
- g. A positive attitude, willingness to learn and work hard, and be respectful and supportive of their team members.

7.2. Players are expected to be available for the entire Representative Season from the start date and end date set out by the SCNA Executive. Any player who is unable to meet this requirement may be deselected from the team.

## 8. Other Activities

8.1. Players are expected to participate in all activities as organised by the Committee of SCNA for Representative teams, including but not limited to:

- a. Representative annual presentation dinner;
- b. Representative team photo shoot;
- c. Fundraising activities; and
- d. Any other activities as requested by SCNA.

## 9. Netball rules

9.1. Each player must have a sound understanding of the rules of Netball. You will be expected to provide your Team Manager a current Certificate of Achievement – Section 1 Umpire Exam certificate with a pass mark of 70% or higher. If a player fails, the player must continue to complete the exam until they reach a pass mark. You can access the exam here:

<http://netball.com.au/get-involved/umpiring/accreditation/section-1-theory-exam/>

## 10. Travel in Brisbane and South-East Queensland

10.1. Warm-up carnival Players involved in warm-up carnivals will be required to find their own way to and from warm-up carnivals. SCNA will not reimburse travel costs.

10.2. Queensland Premier League – Players involved in this League will be

required to find their own way to and from the games, SCNA will not reimburse travel costs.

## 11. Medical Requirements

11.1. Once selected, players must submit a Medical Information Form by the date determined by SCNA. Your Team Manager will provide the Medical Information Form

## 12. SCNA Representative Travel Policy

12.1. This policy only applies only when the team travels together for State Age Championship, Queensland Cup. This policy is not applicable to warm up carnivals in the local area (e.g., Brisbane. SCNA, Ipswich etc.), Queensland Premier League

12.2. Travel - All team members are required to travel to the event as a team and no personal travel will be permitted. All team members will have their travel options (e.g., flights, bus, and car) booked by SCNA and will travel to and from the event at the dates and times specified by SCNA on a group fare basis.

12.3. Team members wishing to depart or return outside the group booking times and dates must submit this request in writing to [scna@scna.org.au](mailto:scna@scna.org.au) *subject line to be Player name, team request to travel personally*. SCNA Executive approval will be required, and the individual will incur changes and costs associated with cancellation of the travel options. The individual is then responsible for booking their return journey and will no longer be included as part of the group fare. In order to be considered for team selection the following clauses must be agreed upon:

- a. Agree to allow SCNA to organise travel options, accommodation, meals, and travel insurance;
- b. For players and player parents/legal guardians, agree to SCNA being responsible for the care of all players for the duration of the team travel arrangements. SCNA will provide two (2) care takers (Coach and Manager) for each team at all times throughout the carnival; and
- c. Agree to abide by this Travel Policy outlined.

12.3. Accommodation - Team members will agree to be accommodated as determined by SCNA. SCNA will endeavor to seek accommodation that is most suited to the team needs in terms of location, comfort, services and cost. Players will be placed in rooms with other players in their team.

12.4. At the accommodation are respectful to others in the team and their



common requirements. Bear in mind that you are staying on premises, which are open to the public, and there should be no excessive noise in the corridors or rooms. Appropriate behavior and attire should be considered at all times around the accommodation.

12.5. At the accommodation, players can only visit rooms of other team members. Unauthorized visitors to player accommodation and rooms will result in an official report to the SCNA Executive and disciplinary action, including the possibility of the player being removed from the carnival. If this decision is made this will be at the personal expense of the team member involved.

12.6. Team members should ensure that their rooms are locked when vacant. Rooms are expected to be kept neat and tidy (e.g., ensure beds are made), including when vacating the room. Room telephones are for internal calls only. Room telephones cannot be used for outgoing calls. All emergency calls must be referred to a SCNA Official.

12.7. Insurance - SCNA has travel insurance cover extends to all team members (as members of Netball Queensland) for the duration of the carnival/competition. Insurance details can be accessed on the Netball Queensland website: <http://qld.netball.com.au/insurance/>.

12.8. Medical Requirements - Medical forms will be held by Team Manager and submitted to any medical officer/sports trainer if required, Any medication should be **clearly labeled** with the players name and handed to the Team Manager, or as directed by the Team Manager. Team Members should not share medication with others. Management will only purchase medication where necessary. For players under 18 years of age, this will only be done with the express permission of the parent or guardian.

a. If a player becomes ill while travelling under the responsibility of SCNA, then medical assistance will be sought and a clearance to continue playing will be sought.

### 13. SCNA Representative Carnival Policy

13.1. This policy applies for State Age Championship, Queensland Cup and Warm-up carnivals are also included in this policy.

#### 13.2. General Carnival and Championship Rules

- a. Abide by all rules as per the SCNA Representative Selection Policy.
- b. Players must make themselves available from the start of the opening ceremony until the conclusion of any championship and or carnival presentation ceremonies, regardless of where their team places in the carnival.
- c. Players must be ready & prepared for warm up before each game; e.g.,

- shoes on, water bottles filled, strapping complete, and ball bag ready to go.
- d. Players are responsible for carrying the ball bag and water bottles to the court.
  - e. Players must wear their shirt and hat when not playing.
  - f. Listen and obey instructions from SCNA Managers and Coaches of ANY team.
  - g. Players are expected to sit as a team in the tent. This includes having bags and items at the back of the player tent in a neat and tidy fashion.
  - h. Players are permitted to bring chairs to use in the tent, however this is dependent on tent size and will be advised if not to so.
  - i. Team members are expected to support their fellow team members and SCNA at the competition.
  - j. Players will all have meals together where possible on the schedule.
  - k. While in the care of SCNA, players will have all meals supplied for State Carnivals.
  - l. Players supply their own food for warm-up carnivals.
  - m. It is the players' responsibility to get enough sleep to perform at carnivals.
  - n. Valuables, jewelry and cash amounts are to be kept to an absolute minimum (\$50) at carnivals. All property is the responsibility of the individual. SCNA will not be responsible for lost or stolen valuables.
  - o. All players are to obtain permission from their Team Coach or Team Manager before leaving the SCNA Group during the carnival, and when leaving the Carnival.
  - p. Talk to a Team Manager, Coach, SCNA Official if there are any concerns.

13.3. Mobile Phone Policy - No mobile phones, iPhone, iPod, iPad (electronic equipment of any kind), or valuable items are permitted at the carnival. This rule also applies to warm-up carnivals. Parents/legal guardian can contact Team Manager or Association Executive present at carnivals.

#### 14. General SCNA Representative Code of Behavior

14.1. When completing the trial form, you will be required to acknowledge you have read and agreed to abide by these policies. Do not trial if you are not prepared to abide by these policies. As a person complying with this Policy, you must meet the following requirements with regard to your conduct during any activity held or sanctioned by SCNA or Affiliates.

14.2. Team Members are expected to represent SCNA with professionalism at all times.

- a. Lead by example in their behavior, on and off the court.
- b. Be respectful of all teammates, including other players, Coaches, Managers, Umpires, parents and others involved in netball.

- c. Play fair and take pride in their Association, regardless of how they may be treated by those outside of the Association.
- d. Treat all persons with respect and courtesy and have proper regard for their dignity, rights, and obligations.
- e. Be ethical, fair, considerate, and honest in all dealings with others.

14.3. Know the rules, and operate within the rules and spirit of the sport including national and state guidelines, constitution and policies, which govern SCNA and Affiliates.

14.4. Do not use your involvement with netball to promote your own beliefs, behaviors, or practices where these are inconsistent with those of SCNA or Affiliates.

14.5. Team Members are expected to support their fellow team members and other SCNA teams at competitions.

14.6. Refrain from any behavior that may bring SCNA or Affiliates into disrepute.

14.7. Provide a safe environment for the conduct of the activity.

14.8. Abide by the relevant SCNA role-specific codes of behavior and understand the repercussions if you breach, or are aware of any breaches of this Code of Behavior.

14.10. All valuables and property are ultimately the responsibility of the individual. SCNA is not responsible for any items lost or stolen while representing the Association.

14.11. All players are expected to adhere to a non-smoking/non-alcohol/non-drug when competing as a SCNA representative.

14.12. Respect and acknowledge the contribution of those who create the opportunity for you to play such as volunteers (Scorers, Coaches, Managers, Primary Carers, Timekeepers, Administrators, and Umpires).

14.13. All players are to note that misbehavior, offensive and aggressive language, incidents of theft, dishonesty, or abuse will not be tolerated.

14.14. Finally, participate in the sport of netball because you enjoy it, not just to please parents and Coaches.

## 15. SCNA Social Media Code of Conduct

15.1. Do not use social media to be critical of members of the netball community, including players, coaches, managers, clubs, officials,

administrators, volunteers, spectators, sponsors, and/or other related organizations or individuals. As an indicator, it is not appropriate to post comments if said in person during the conduct of a netball game, would result in disciplinary action being taken.

15.2. Do not post material that is obscene, defamatory, threatening, harassing, discriminatory, or hateful to another person or entity. This includes posting words, jokes, or comments based on an individual's gender, sexual orientation, race, ethnicity, age, or religion.

15.3. Do not disclose other people's personal information on social media platforms. Disclose only publicly available information.

15.4. Do use social media as a positive outlet to promote members of the netball community, including players, coaches, managers, clubs, officials, administrators, volunteers, spectators, sponsors, and/or other related organizations or individuals.

15.5. Do use social media to comment on issues you would be comfortable saying to someone face to face.

15.6. Be aware that postings, comments and/or messages from an individual's account or mobile phone is the responsibility of the account owner unless the account owner can prove that their account had been accessed by an unauthorised person and by a method outside of their control.

15.7. Be vigilant about the security of social media account(s) or mobile phones and take all reasonable steps to protect themselves (e.g., not sharing passwords or allowing others to log on to their individual accounts).

15.8. The SCNA logo must not be used in any way, which would result in a negative impact for the Association or its members.

## 16. Deselection from team

16.1. Players or SCNA may request withdrawal from a Representative Team. Either party must provide notice in writing not less than fourteen (14) days. Please email [scna@scna.org.au](mailto:scna@scna.org.au).

16.2. In addition the Association may deselect a team member without notice if the player:

- a. Is substantially failing to comply with the policies and codes outlined in this document, and has failed to remedy such breach after discussion with their Team Coach or Manager; or
- b. Is substantially failing to comply with the policies and codes outlined in this

- document, and has failed to remedy such breach after at least one weeks' written notice by the Association to do so; or
- c. Is substantially failing to comply with the terms of the selection policy and such breach is not capable in the Association's opinion to be remedied; or
  - d. Has, in the opinion of the Association, brought it or any individuals employed by or associated with the Association into disrepute; or
  - e. Has been convicted of an indictable offence.

16.3. Upon deselection from the team, the team member shall return to the Association all property belonging to the Association. Players do not need to return uniforms paid for. Players may be able to sell uniforms to other players; this is the responsibility of the individual.

16.4. Any player that is deselected or withdraws from a team, will have an automatic one-year stand down from trialing in the following Representative Year.

## 17. Dispute resolution

17.1. If a dispute arises out of or in relation to this Policy, the parties will confer in good faith with a view to resolving the matter.

## 18. Payments and Refunds

18.1. In order to be considered for team selection you must agree to pay the invoice for all costs related to your selection by the nominated payment date.

18.2. Payments of invoices or fundraising efforts must be given to the appropriate Southport Carrara Netball Association Official. Un-financial players will not be considered for teams. Parents/Guardians are encouraged to approach the Southport Carrara Netball Association with any concerns in regards to payment of monies.

18.3. Failure to pay the invoice in full by the due date will result in the individual being withdrawn from the team, travel arrangements cancelled and the individual being billed for any cancellation costs.

18.4. If a player is required to withdraw from a team due to injury, SCNA will refund all costs that have not been spent. SCNA will not refund costs already spent on behalf of the player (e.g., warm-up carnivals, costs associated with change of travel bookings due to withdrawal). Fees refunded will be at the discretion of the SCNA Executive. SCNA will not refund costs if a player has

been removed from a team for disciplinary reasons. SCNA reserves the right to make financial adjustment (invoice) for costs that are above \$10.00 per person. Adjustments will be for:

- a. Fundraising efforts;
- b. Increase in fees associated with Carnival; and
- c. Other costs to cover participation in representative netball.

## 19. Policy Breach

19.1. All players are expected to adhere to this policy when representing SCNA. Severe breaches of this policy that cannot be resolved by the Coach and Team Manager must be reported to the SCNA Executive within 2 days of any occurrence.

19.2. Breaches of this policy must be kept confidential and disclosure to any third party beyond the SCNA Executive is not permitted.

19.3. Breaches of this policy will be handled according to the SCNA Executive.

19.4. Consistent incidents or gross misdemeanors will result in an official report to the SCNA Executive and disciplinary action, including the possibility of the team member being removed from a team, a carnival or competitions. If this decision is made, this will be at the personal expense of the team member involved. A gross breach of the team rules will result in the player not being considered for selection in a SCNA Representative Team in the following 2 years.

## 20. **SCNA's Commitment to you**

20.1. SCNA recognises that we have a commitment to you. SCNA agrees to:

- a. Act in accordance with the Policies, Procedures, and Guidelines developed and promoted by the Association.
- b. Ensure the wellbeing of the player is paramount in all dealings as a SCNA representative.
- c. Be responsible for the care of all players for the duration of the team travel/carnival/competitions.
- d. Organise travel arrangements. SCNA will act as the agent in organising travel
- e. Endeavour to communicate information about representative netball in a timely manner.

- f. Endeavour to keep the costs of involvement in representative netball to a minimum level.
- g. Appoint Coaches, Managers, and Umpires that agree to act in accordance with the Policies, Procedures, and Guidelines developed and promoted by SCNA.
- h. Continue to progress as an Association, learning from past actions, and implementing action that directs SCNA as a whole towards a positive and progressive future.
- i. Be transparent in our dealings with the SCNA community and general community.
- j. Be open to feedback from the SCNA community and the general community in all its dealings.